

**COOKEVILLE CITY COUNCIL
REGULAR MEETING
SEPTEMBER 19, 2002
6:00 P.M.**

The Council of the City of Cookeville met in regular session on Thursday, September 19, 2002, at 6:00 p.m., in the Municipal Building, 45 East Broad Street. Invocation was given by Mayor Womack. Pledge of Allegiance was led by Mayor Womack. Mayor Womack then called the meeting to order and asked the Clerk to call the roll. Present and answering roll call were:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

Also present: Jim Shipley, City Manager; Stephanie Miller, City Clerk; and Mike O'Mara, City Attorney.

**CONSIDER APPROVAL OF
AGENDA AS PRESENTED**

Councilman Shelton made a motion, seconded by Councilman Davis, to amend the agenda by adding item #11d – laptop computers – Police Department; item #12 – consider appointments to the Tree Board; and move items #3, 10 & 11 to consent agenda item #2a. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**RECOGNIZE VOLUNTEER
OF THE MONTH**

P R O C L A M A T I O N

Whereas: Carolyn Yvonne Flatt is being honored as Cookeville's September "Volunteer of the Month"; and

Whereas: Ms. Flatt is worthy of this award for her work with the Project HELP (Helping the Elderly Lead Productive Lives) Program; and

Whereas: Yvonne has been a volunteer for this program for the past two years; and

Whereas: Yvonne is very special in that she provided round the clock care for her bedridden grandmother for two years and upon her passing heeded the call to continue helping the elderly; and

Whereas: Ms. Flatt is very dedicated and donates many hours per month to her client.

Now, therefore, I, Dr. Charles Womack, Mayor of the City of Cookeville, do hereby proclaim a sense of profound appreciation to Ms. Carolyn Yvonne Flatt for her dedication and commitment to this community and commend you as Cookeville's Volunteer of the Month.

This 19th day of September, 2002.



Mayor Charles T. Womack, MD



**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 19, 2002**

OLD BUSINESS:

**CONSIDER APPROVAL OF MINUTES
OF COUNCIL MEETING HELD ON
SEPTEMBER 5, 2002**

NEW BUSINESS:

**CONSIDER APPROVAL OF
EMERGENCY REPAIRS AT
WATER PLANT**

**CONSIDER AWARDED BIDS FOR
SOUTH WILLOW AVENUE
WATERLINE RELOCATION &
UNIFORMS – WATER QUALITY
CONTROL DEPARTMENT**

**CONSIDER AWARDED BIDS FOR
RECYCLING TRUCK, DUMPSTERS
& JEFFERY CIRCLE/SOUTH MAPLE
AVENUE FENCING – PUBLIC
WORKS DEPARTMENT**

**CONSIDER AWARDED BIDS FOR
TRUCK & PADMOUNTED
SWITCHGEAR – ELECTRIC DEPT.**

**CONSIDER AWARDED BID FOR
LAPTOP COMPUTERS – POLICE
DEPARTMENT**

MEMORANDUM

TO: City Manager
City Council

FROM: Ronnie J. Kelly, Director



DATE: September 12, 2002

SUBJ: Emergency Repairs – Water Plant

On July 10th lightning ran into one of our chemical feed buildings and damaged several pieces of equipment. This lightning strike burned out several analyzers and signal boards.

We have now gotten the damaged equipment replaced and back into service and will be presenting these emergency repairs for Council approval at the next City Council meeting. The cost of these repairs totaled \$9,029.70.

If you have any questions concerning this matter please give me a call.

COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 19, 2002

Council Rescind & Action
3/21/02
APPROVED
3-7-02

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
SOUTH WILLOW AVENUE WATERLINE RELOCATION

DATE OF BID OPENING: 26-Feb-02
BIDS OPENED BY: BARRY TURNER
BIDS WITNESSED BY: CAREY O'NEILL
TIME: 10:00 A.M.

BIDDERS	TOTAL BID				
ELK MOUNTAIN	NO BID				
HALL, M G	NO BID				
J & H CONSTRUCTION	\$190,128.00				
J & S CONSTRUCTION	\$152,118.50				
MID-STATE CONST CO., INC.	\$127,640.90				
MIKE SMITH PUMP SERVICE	\$169,451.00				
PARRIS CONSTRUCTION	NO BID				
W & O CONSTRUCTION CO INC	NO BID				

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - MID-STATE CONSTRUCTION CO., INC. -
BE AWARDED FOR THE FOLLOWING REASON: LOW BID MEETING SPECIFICATIONS


RECOMMENDED:
DEPARTMENT HEAD


APPROVAL:
CITY MANAGER


BUDGET AVAILABILITY:
FINANCE DIRECTOR

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
UNIFORMS

DATE OF BID OPENING: 10-Sep-02
BIDS OPENED BY: MARILYN HAGGARD
BIDS WITNESSED BY: STEVE SMITH
TIME: 10:00 A.M.

BIDDERS	#14 MENS TEAM JACKET	#15 OXFORD LS DRESS SHIRT	#16 OXFORD WOMENS LS SHIRT	#17 MENS RED & PHEE PANTS	#18 MENS JEAN CUT PANTS	#19 MENS COTTON PANTS	#20 MENS TWEEL PANTS	#21 WOMENS CASUAL PANTS	#22 MENS TOUCHTEX TWEEL PANTS	#23 MENS PREHARDED DENIM JEANS	#24 MENS UNIFORM SHORTS	#25 MENS 100% COTTON SHORTS
MILLIS LINEN SERVICE												
EAST RIDGE UNIFORMS	\$32.36	\$13.45	\$13.30	\$16.75	\$16.75	\$20.80	\$21.90	\$19.25	\$17.85	\$16.00	\$12.60	\$14.36
PERFECT FIT APPAREL	\$27.40	\$12.50	\$12.50	\$13.60	\$13.60	\$16.60	\$16.70	\$17.65	\$15.85	\$14.05	\$11.50	\$13.75
UNIFIRST CORP.	\$26.06	\$11.56	\$14.64	\$12.36	\$12.36	\$16.96	\$17.90	\$16.48	\$17.61	\$14.07	\$11.20	\$14.90
UNITED INDUSTRIAL	\$23.50	\$11.25	\$11.25	\$11.65	\$11.65	\$14.50	\$16.25	\$16.50	\$16.75	\$12.55	\$10.20	\$12.00
CMS UNIFORMS	\$26.00	\$11.20	\$12.00	\$12.40	\$12.40	\$15.85	\$17.00	\$17.00	\$16.00	\$14.30	\$10.30	\$12.85

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - UNITED INDUSTRIAL - BE AWARDED FOR THE FOLLOWING REASON:
LOW BID MEETING SPECS
ESTIMATED QUANTITIES OF EACH ITEM WERE USED TO DETERMINE LOW BIDDER. ALL PANTS TO BE AWARDED AS ONE ITEM.


RECOMMENDED DEPARTMENT HEAD


APPROVAL: CITY MANAGER


BUDGET AVAILABILITY: FINANCE DIRECTOR

CITY OF COOKEVILLE
DEPARTMENT OF WATER QUALITY CONTROL
UNIFORMS

DATE OF BID OPENING: 10-Sep-02
BIDS OPENED BY: MARILYN HAGGARD
BIDS WITNESSED BY: STEVE SMITH
TIME: 10:00 A.M.

BIDDERS	#1 MENS INDUSTRIAL SS SHIRT	#2 MENS INDUSTRIAL LS SHIRT	#3 MENS COTTON SS SHIRT	#4 MENS COTTON LS SHIRT	#5 MENS STRIPE SS SHIRT	#6 MENS STRIPE LS SHIRT	#7 MENS MESH KNT SS SHIRT	#8 MENS 100% COTTON SS SHIRT	#9 MENS MESH KNT LS SHIRT	#10 MENS 100% COTTON T-SHIRT	#11 MENS SOLO T-SHIRT	#12 MENS WAIST LGTH JACKET	#13 MENS PERMALINED JACKET
MILLIS LINEN SERVICE													
EAST RIDGE UNIFORMS	\$16.00	\$17.90	\$21.00	\$21.25	\$18.00	\$20.10	\$19.30	\$26.50	\$23.75	\$11.95	\$9.25	\$31.30	\$33.00
PERFECT FIT APPAREL	\$12.20	\$13.45	\$16.45	\$16.40	\$14.05	\$15.50	\$15.00	\$19.05	\$16.50	\$10.85	\$10.35	\$26.15	\$27.40
UNIFIRST CORP.	\$9.54	\$10.95	\$12.50	\$14.67	\$11.60	\$13.56	\$14.89	\$21.39	\$16.75	\$5.60	\$5.36	\$24.11	\$26.63
UNITED INDUSTRIAL	\$10.45	\$11.45	\$13.15	\$14.50	\$12.50	\$13.50	\$14.50	\$17.25	\$17.65	\$10.00	\$6.80	\$23.50	\$24.50
CMS UNIFORMS	\$11.25	\$12.70	\$15.00	\$16.10	\$13.40	\$15.00	\$15.60	\$20.35	\$19.75	\$6.75	\$6.75	\$26.00	\$26.50

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM - UNIFIRST CORPORATION - BE AWARDED FOR THE FOLLOWING REASON:
LOW BID MEETING SPECS
ESTIMATED QUANTITIES OF EACH ITEM WERE USED TO DETERMINE LOW BIDDER. ALL SHIRTS AND JACKETS TO BE AWARDED AS ONE ITEM.


RECOMMENDED DEPARTMENT HEAD


APPROVAL: CITY MANAGER


BUDGET AVAILABILITY: FINANCE DIRECTOR

COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 19, 2002

CITY OF COOKEVILLE, TENNESSEE
BID TABULATION RECORD
FLAT BED GLASS RECYCLING TRUCK

DEPARTMENT: PUBLIC WORKS
DATE OF BID OPENING: SEPTEMBER 10, 2002
TIME OF BID OPENING: 10:00 A.M.

BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY: Tom Dyer

BIDDER	CHASSIS & PLATFORM BED
STRINGFELLOW INC.	\$30,176.00
ALTEC INDUSTRIES, INC.	\$33,945.00
A.E. FINLEY	NO BID
SANSOM EQUIPMENT	NO BID

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM STRINGFELLOW, INC. BE
AWARDED FOR THE FOLLOWING REASON: LOW BIDDER

Greg Brown RECOMMENDED: DEPT. DIRECTOR
Stephanie Miller BUDGET AVAILABILITY: FINANCE DIRECTOR
[Signature] APPROVAL: CITY MANAGER

CITY OF COOKEVILLE, TENNESSEE
BID TABULATION RECORD
REFUSE & CARDBOARD CONTAINERS

DEPARTMENT: PUBLIC WORKS
DATE OF BID OPENING: SEPTEMBER 10, 2002
TIME OF BID OPENING: 10:00 A.M.

BIDS OPENED BY: Greg Brown
OPENING WITNESSED BY: Tom Dyer

BIDDERS	FRONT LOADING					REAR LOADING		
	4 YARD	6 YARD	8 YARD	6 YARD	8 YARD	4 YARD	4 YARD	6 YARD
		W/DOORS	W/DOORS	CARDBOARD	CARDBOARD	W/OUT WHEELS	W/WHEELS	
LEWIS STEEL WORKS	\$367.00	\$440.00	\$495.00	\$465.00	\$520.00	\$450.00	NO BID	\$605.00
D & W SALES	NO BID	\$625.00	\$695.00	\$655.00	\$725.00	\$530.00	\$600.00	\$625.00
STRINGFELLOW, INC.	NO BID	NO BID	NO BID	NO BID	NO BID	\$499.00	NO BID	\$607.00

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM LEWIS STEEL WORKS BE
AWARDED FOR THE FOLLOWING REASON: LOW BIDDER

Greg Brown RECOMMENDED: DEPT. DIRECTOR
Stephanie Miller BUDGET AVAILABILITY: FINANCE DIRECTOR
[Signature] APPROVAL: CITY MANAGER

CITY OF COOKEVILLE, TENNESSEE
BID TABULATION RECORD
FENCING ON JEFFERY CIRCLE & SOUTH MAPLE

DEPARTMENT: PUBLIC WORKS
DATE OF PHONE BID: September 18, 2002
TIME OF BID OPENING: NA

BIDS REVIEWED BY: Greg Brown
OPENING WITNESSED BY: NA

2750 FEET

BIDDER	WIRE, GATE & POSTS
MARK FARRIS	\$3,850.00
M & M FENCE COMPANY	\$4,252.50
CONNELL FENCE COMPANY	\$5,490.00

WE THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM MARK FARRIS BE
AWARDED FOR THE FOLLOWING REASON: LOW BIDDER

Greg Brown RECOMMENDED: DEPT. DIRECTOR
Stephanie Miller - Bond Proceeds BUDGET AVAILABILITY: FINANCE DIRECTOR
[Signature] APPROVAL: CITY MANAGER

COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 19, 2002

CITY OF COOKEVILLE
BID TABULATION SCHEDULE
BID NOTICE # 02081201

DATE OF BID OPENING: 8/7/2002
BIDS OPENED BY: Greg Brown (Public Works)
BIDS WITNESSED BY: Debbie Swallows (Public Works)
DEPARTMENT: Electric
TIME: 10:00 AM CST

BIDDERS	QTY	4 x 4 Pickup Truck							
		1							
Heritage Ford		\$ 19,669.90							
Carlen Chevrolet		\$ 20,289.00							
Cumberland Dodge		\$ 21,700.00							
Woodford Motor Co.		\$ 21,269.28							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Heritage Ford
BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs
RECOMMENDED: DEPT. HEAD APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
BID TABULATION SCHEDULE
BID NOTICE # 02081301

DATE OF BID OPENING: 8/27/2002
BIDS OPENED BY: Shawn Eickelberger
BIDS WITNESSED BY: Tiffany Van Dyke
DEPARTMENT: Electric
TIME: 10:00 AM CST

BIDDERS	QTY	Padmounted Switchgear							
		1							
Tennessee Valley Electric Supply		\$ 10,719.40							
Hughes Supply		\$ 8,751.00							
Wesco Distribution		\$ 8,749.20							

WE, THE UNDERSIGNED DO HEREBY RECOMMEND THE BID FROM Wesco Distribution
BE AWARDED FOR THE FOLLOWING REASON: low bid meeting specs.
RECOMMENDED: DEPT. HEAD APPROVAL: CITY MANAGER

CITY OF COOKEVILLE
BID TABULATION SCHEDULE

Laptop Computers

DATE OF BID OPENING: 9-17-02
BIDS OPENED BY: Gary Byers
BIDS WITNESSED BY: Don Box & Cathy Andrews
DEPARTMENT: POLICE
TIME: 10:00 AM

BIDDERS	Per Computer						
MultiPro	\$1447.10	20 x 1447.10 =	*28,942 Total				
			Grant Proceeds and Match				

WE, THE UNDERSIGNED, DO HEREBY RECOMMEND THE BID FROM MultiPro BE AWARDED FOR THE FOLLOWING REASON: Lowest bidder meeting specifications
RECOMMENDED: DEPT. HEAD APPROVAL: CITY MANAGER BUDGET AVAILABILITY: FINANCE DIRECTOR

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 19, 2002**

Councilman Shelton made a motion, seconded by Councilman Sallee, to approve the consent agenda items as submitted. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

OLD BUSINESS:

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #002-07-22,
AMENDING CHAPTER 8 OF
TITLE 5, OF THE MUNICIPAL
CODE, PERTAINING TO
GARAGE SALES**

Councilman Shelton made a motion, seconded by Vice-Mayor Qualls, to approve on second and final reading Ordinance #002-07-22. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #002-08-23,
AMENDING SECTION 221 OF
THE ZONING CODE TO ALLOW
AS A USE PERMITTED ON
APPEAL IN THE CL, LOCAL
COMMERCIAL DISTRICT, AUTO
PAINT/BODY REPAIR WHEN
MEETING CERTAIN
REQUIREMENTS**

Vice-Mayor Qualls made a motion, seconded by Councilman Shelton, to approve on second and final reading Ordinance #002-08-23. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 19, 2002**

**CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O02-08-24,
REZONING A PORTION OF
PROPERTY AT 1588 BROWN
AVENUE (TAX MAP #40E-B-2.01
& 24.01) FROM RS-10 (SINGLE-
FAMILY RESIDENTIAL) TO
CI (COMMERCIAL
INDUSTRIAL MIX USE)**

Councilman Davis made a motion, seconded by Councilman Shelton, to approve on second and final reading Ordinance #O02-08-24. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O02-09-26,
AMENDING THE ZONING
CODE TO INSERT PROVISIONS
ALLOWING AS PERMITTED
USES IN THE LM (LIGHT
MANUFACTURING) DISTRICT
GENERAL/PROFESSIONAL
OFFICES/OFFICE BUILDINGS
AND OFFICE PARKS**

Councilman Sallee made a motion, seconded by Councilman Shelton, to approve on second and final reading Ordinance #O02-09-26. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**HOLD A PUBLIC HEARING AND
CONSIDER ON SECOND AND FINAL
READING ORDINANCE #O02-09-29,
AMENDING THE OFFICIAL
STREET MAP TO ADD DESIGN
DRIVE, A PRIVATE STREET
BETWEEN SALEM CHURCH
ROAD & HIGHWAY 111**

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 19, 2002**

Councilman Davis made a motion, seconded by Vice-Mayor Qualls, to approve on second and final reading Ordinance #O02-09-29. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

NEW BUSINESS:

**CONSIDER APPROVAL OF REQUEST
TO AMEND LEGAL ENGAGEMENT
LETTER REGARDING WASTEWATER
TREATMENT PLANT DISCHARGE
PERMIT**

MEMORANDUM

TO: City Manager
City Council

FROM: Ronnie J. Kelly, Director 

DATE: September 12, 2002

SUBJ: Request to amend legal engagement letter

During the next City Council Meeting I will be presenting a request to amend our current agreement with WYATT, TARRANT & COMBS who has been representing our department in our appeal of our Wastewater Treatment Plant discharge permit.

Council authorized our department to enter into an agreement with WYATT, TARRANT & COMBS for legal representation on February 15, 2001. This amended engagement letter will cap our legal fees associated with our permit appeal and the declaratory judgment plus all appeals on these two issues. I will be requesting Council approval of this amendment to our engagement letter during the next City Council meeting.

If you have any questions concerning this matter please feel free to give me a call.

Councilman Shelton made a motion, seconded by Vice-Mayor Qualls, to amend the legal engagement letter pursuant to the Wastewater Treatment Plant discharge permit. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 19, 2002**

**CONSIDER APPOINTMENTS TO
THE TREE BOARD**

MEMORANDUM

TO: City Manager
City Council

FROM: Ronnie J. Kelly, Director 

DATE: September 12, 2002

SUBJ: Request to amend legal engagement letter

During the next City Council Meeting I will be presenting a request to amend our current agreement with WYATT, TARRANT & COMBS who has been representing our department in our appeal of our Wastewater Treatment Plant discharge permit.

Council authorized our department to enter into an agreement with WYATT, TARRANT & COMBS for legal representation on February 15, 2001. This amended engagement letter will cap our legal fees associated with our permit appeal and the declaratory judgment plus all appeals on these two issues. I will be requesting Council approval of this amendment to our engagement letter during the next City Council meeting.

If you have any questions concerning this matter please feel free to give me a call.

Councilman Davis made a motion, seconded by Vice-Mayor Qualls, to approve the appointments to the Tree Board as submitted. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Ricky Shelton

ABSTAINED: Councilman Sam Sallee

The City Clerk announced that the motion carried.

HEARING OF CITIZENS AND/OR DELEGATIONS:

The council recognized Webelos & TTU Journalism Class with Dr. Earl Hutchison.

Bob Terry, Police Chief, announced that he would be sending out a letter to the Putnam County Planning Commission withdrawing request for use of rock quarry for firing range.

**COOKEVILLE CITY COUNCIL
MINUTES
SEPTEMBER 19, 2002**

Mr. Danny Newton discussed the Westline Project.

There being no further business to discuss, Councilman Shelton made a motion, seconded by Vice-Mayor Qualls, to adjourn the meeting at 6:25 p.m. Upon call for a vote, the following voted aye:

Mayor Charles Womack
Vice-Mayor Steve Qualls
Councilman Jean Davis
Councilman Sam Sallee
Councilman Ricky Shelton

The City Clerk announced that the motion carried.

Charles Womack, Mayor

ATTEST:

Stephanie Miller, City Clerk